

**MINUTES OF A MEETING OF THE BRECON TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE GUILDHALL, BRECON ON MONDAY 28 APRIL 2014 AT 7.00 P.M.**

**519/13 PRESENT**

Councillor M Dorrance (Mayor – In the Chair)  
Councillor R. Lewis  
Councillor I Williams  
Councillor Mrs R Evans  
Councillor A M Morgan  
Councillor K Wilbud  
Councillor A M C Weale  
Councillor Mrs E A Pritchard  
Councillor J Deveney  
Councillor D Meredith  
Councillor C T Walsh  
Councillor P Ashton

**In Attendance:** Mrs Gail Rofe (Town Clerk)  
Mrs Alison Jones (Assistant Town Clerk)  
Mrs Fiona Williams (Town Clerk Elect)

**520/13 PRESENTATION – MRS FIONA WILLIAMS**

The Mayor welcomed Mrs Fiona Williams the Town Clerk elect to the meeting Mrs Williams introduced herself and thanked members for appointing her and gave a presentation on what strengths she possesses to undertake the role of Town Clerk and Responsible Financial Officer. Members thanked her for the presentation and wished her well in her new position as Town Clerk.

**521/13 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs M Phillips and N Sandford

Absent – Councillor Mrs C M E Griffiths

**522/13 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**523/13 MAYOR'S ANNOUNCEMENTS**

The Mayor requested the meeting to stand and observe a minute's silence as a mark of respect for Brecon citizen L/Cpl Oliver Thomas who sadly lost his life in Afghanistan.

The Mayor then announced his list of engagements which he had carried out since the last meeting of the Council and these were as follows:

25 March 2014 Town Clerk interviews, 26 March 2014 Chair of Powys County Council fundraiser at the Barracks, 5 April 2014 Rugby 7's at Christ College, 8 April showed Brecon Beavers around the Guildhall Chamber and Mayor's Parlour; 15 April 2014 Brecon Bowling Club, 17 April 2014 opened Mill Green Play Park, 17 April 2014 cut the turf at the promenade for the bandstand, 25 April 2014 started the St John Ambulance Penny Trail.

#### **524/13 TOWN CLERK'S ANNOUNCEMENTS**

There were no announcements by the Town Clerk.

#### **SECTION A**

#### **525/13 MINUTES**

The Minutes of the meeting of the Council held on 24 March 2014 (Pages 160 to 165) (copies of which had been previously circulated) were taken as read, approved as a true record and signed.

#### **Arising from the Minutes**

#### **526/13 SALINE TWINNING COMMITTEE – (MINUTE 474/13)**

Councillor Mrs Evans enquired whether the financial paperwork had now been received from the Saline Twinning Committee. The Town Clerk advised that this had still not been delivered to the Guildhall.

#### **RESOLVED**

**THAT the Town Clerk write to the Saline Twinning Committee and again request the financial paperwork so that the process of forming a new Committee could commence.**

#### **CORRESPONDENCE**

#### **527/13 GOUESNOU TWINNING COMMITTEE**

Submitted letter from Margaret Edwards Gouesnou Twinning Committee thanking the Town Council for their contribution towards the joint gift – a copy of which had previously been circulated – **Appendix C(A)(1)**.

Members discussed the matter of sending a letter to the Mayor and noted that at present no Mayor had been elected.

#### **RESOLVED**

**THAT a short letter of welcome be sent to the new Mayor once elected.**

**528/13 PLANNING COMMITTEE MEETING – 7 APRIL 2014**

Submitted – Minutes of the Meeting of the Planning Committee held on 7 April 2014 (pages 168 to 170) (copies of which had been previously circulated).

**Arising from the Minutes**

**529/13 PRESENT – (MINUTE NO. 495/13)**

Councillor J Deveney advised that she was not present at that meeting and had given her apologies.

**RESOLVED**

**THAT the Planning Minutes be amended accordingly.**

**530/13 BRECON ACCESS GROUP – (MINUTE 500/13)**

Members enquired whether any response had been received following the invitation for a member of Brecon Access Group to visit the Guildhall Theatre to assess the seating.

**The Town Clerk advised that no response had been received.**

**531/13 REPORT**

**Subject to the foregoing it was resolved**

**THAT, the Minutes of the Meeting of the Planning Committee held on the 7 April 2014 be taken as read, approved as a true record and signed.**

**532/13 CIVIC COMMITTEE MEETING – 7 APRIL 2014**

Submitted – Minutes of the Civic Committee held on the 7 April 2014 (pages 172 to 173) (copies of which had been previously circulated).

**RESOLVED**

**THAT, the Minutes of the Meeting of the Civic Committee held on the 7 April 2014 be taken as read, approved as a true record and signed.**

**533/13 ANNUAL ACCOUNTS - YEAR ENDED 31 MARCH 2014**

Submitted – the Annual Accounts for the financial year 2013/2014 (copies of which had been previously circulated – **Appendix C(B)**)

The Town Clerk was thanked for her efficiency and hard work in the preparation of these Accounts. After consideration of the accounts and

explanations from the Town Clerk it was:

**RESOLVED**

**THAT the Accounts for the Financial Year ended 31<sup>st</sup> March 2014 be approved and signed by The Mayor, Councillor Matthew Dorrance and the Town Clerk Mrs. Gail Rofe.**

**534/13 STATEMENT OF ACCOUNT FOR AUDIT, ANNUAL REPORT OF INTERNAL AUDITOR AND STATEMENT OF GOVERNANCE**

Submitted – Statement of Account for Audit, Annual Report of Internal auditor and Statement of Governance (copies of which had been previously circulated- **Appendix C(B)**)

Councillors carefully considered the Annual Return for Audit and considered each statement individually.

**RESOLVED**

**THAT the Annual Return for Audit, the Annual Report of the Internal Auditor and the Statement of Governance for the financial year 2013 -2014 be received, approved and signed by The Mayor, Councillor Matthew Dorrance and The Town Clerk Mrs. Gail Rofe. The Town Clerk was also asked to send a letter of thanks to Mr Peter Jenkins the internal auditor for his hard work throughout the year.**

**535/13 COMMITTEES – APPOINTMENT OF**

The Council was invited to consider membership of all the Standing Committees of the Council for the Municipal year 2014-2015 –**Appendix C(C)**

Following discussion it was –

**RESOLVED**

**THAT membership of the Council's Standing Committee be as follows:**

**STANDING COMMITTEES**  
**MEMBERSHIP 2014/2015**

**Environmental Committee**  
**(with powers to co-opt)**

Councillor P. J. Ashton  
Councillor R. Lewis  
Councillor Mrs. R. Evans  
Councillor A. M. C. Weale

Councillor N Sandford  
Councillor Mrs E Pritchard  
Councillor Mrs C M E Griffiths  
Councillor K Wilbud

**Planning Committee**

Councillor Mrs. M. Phillips  
Councillor A. M. Morgan  
Councillor N. Sandford  
Councillor Mrs. R. Evans  
Councillor Mrs E Pritchard  
Councillor A M C Weale  
Councillor J Deveney  
Councillor K Wilbud

**Finance and Establishment Committee**

Councillor I. Williams  
Councillor C. T. Walsh  
Councillor Mrs. R. Evans  
Councillor A. M. C. Weale  
Councillor Mrs M Phillips  
Councillor P J Ashton  
Councillor D Meredith  
Councillor R Lewis  
Councillor M Dorrance

**Civic Committee**

Councillor I. Williams  
Councillor A. M. Morgan  
Councillor Mrs. R. Evans  
Councillor A. M. C. Weale  
Councillor N Sandford  
Councillor P Ashton  
Councillor K Wilbud

**Fishing Committee**

Councillor A. M. Morgan  
Councillor N. Sandford  
Councillor Mrs. R. Evans  
Councillor P. J. Ashton  
Councillor K Wilbud  
Councillor I Williams

**NOTE: THE MAYOR IS EX OFFICIO  
ON ALL COMMITTEES**

**536/13 OUTSIDE BODIES AND ORGANISATIONS – MEMBERSHIP AND REPRESENTATION – MUNICIPAL YEAR 2014/2015**

The Council was invited to consider representation on outside Bodies and Organisations (a draft copy of which had previously been circulated – **Appendix C(D)**)

Following discussion it was –

**RESOLVED**

**THAT membership of Representation on Outside Bodies and Organisations for the Municipal Year 2014 – 2015 be as follows:**

**REPRESENTATION - OUTSIDE BODIES AND ORGANISATIONS**

**SCHEDULE OF CURRENT MEMBERSHIP 2014/2015**

<b>Mount Street Infant School</b>	<b>Councillor Mrs E Pritchard</b>
<b>Mount Street C P Junior School</b>	<b>Councillor I. Williams</b>
<b>Llanfaes C P Infant &amp; Junior School</b>	<b>Councillor D Meredith</b>
<b>Priory School in Wales</b>	<b>Councillor A M Morgan</b>
<b>Ysgol-y-Bannau</b>	<b>Councillor R Lewis</b>
<b>Brecon Advice Centre</b>	<b>Councillor Mrs. R.Evans</b>
<b>Brecon/Saline Twinning Association</b>	<b>Councillor Mrs. R. Evans</b>
<b>Brecon/Gouesnou Twinning Association</b>	<b>Councillor A.M. C. Weale Councillor Mrs R Evans Councillor I Williams</b>
<b>Edmund Jones' Charity (3 Councillor Trustees and 4 Trustees appointed by the Trust – 25.11.03)</b>	<b>Councillor Trustees (3) I Williams Mrs. R. Evans Mark Morgan</b>
<b>Brecknock Welfare Trust</b>	<b>Mayor in Office together with:- Councillors Mrs. R. Evans I Williams A M Morgan</b>

Theatr Brycheiniog	Councillor D. Meredith
Brecon Beacons National Park Central Advisory Forum	Councillor I Williams
Powys County Council - Brecknock Museum and Art Gallery - Task and Finishing Working Group	Councillor K Wilbud
Brecknock Access Group	Councillor Mrs E A Pritchard
Powys County Council – Brecon Refurbishment/Reorganisation:	Councillor Mrs. M. Phillips Councillor I Williams
Powys Teaching Health Board	Councillor I Williams
Brecon Community Alcohol Partnership	Councillor I Williams Councillor Mrs E A Pritchard
BBNPA Eastern Area Advisory Forum	Councillor I Williams

537/13 Submitted a schedule of dates of Standing Committees and of the Council for the Municipal Year 2014-2015 **Appendix C(E)**

## RESOLVED

THAT the Schedule of Dates be agreed as follows:

### MUNICIPAL YEAR 2014/2015

TIME	DATE	MEETING
<b>7.00 p.m.</b>	<b>MON 12.05.14</b>	<b>ANNUAL MEETING</b>
7.00 p.m.	TUES 27.05.14	COUNCIL
6.15 p.m.	MON 02.06.14	PLANNING COMMITTEE
7.00 p.m.	MON 02.06.14	FINANCE AND ESTABLISHMENT COMMITTEE
	<b>SUN 22.06.14</b>	<b>CIVIC SUNDAY</b>
7.00 p.m.	MON 23.06.14	COUNCIL
6.15 p.m.	MON 07.07.14	PLANNING COMMITTEE
7.00 p.m.	MON 07.07.14	CIVIC AND CEREMONIAL COMMITTEE
	MON 07.07.14	FISHING COMMITTEE
	<b>SUN 20.07.14</b>	<b>GURKHA PARADE</b>
7.00 p.m.	MON 28.07.14	COUNCIL
<b>AUGUST - SUMMER RECESS</b>		

6.00 p.m.	MON	01.09.14	PLANNING COMMITTEE
7.00 p.m.	MON	01.09.14	ENVIRONMENT COMMITTEE
7.00 p.m.	MON	22.09.14	COUNCIL
6.00 p.m.	MON	06.10.14	PLANNING COMMITTEE
7.00 p.m.	MON	06.10.14	FINANCE AND ESTABLISHMENT COMMITTEE
7.30 P.M.	MON	06.10.14	CIVIC COMMITTEE
7.00 p.m.	MON	27.10.14	COUNCIL
6.00 p.m.	MON	03.11.14	PLANNING COMMITTEE
7.00 p.m.	MON	03.11.14	FISHING COMMITTEE
	<b>SUN</b>	<b>09.11.14</b>	<b>REMEMBRANCE SUNDAY</b>
7.00 p.m.	MON	24.11.14	COUNCIL
6.00 p.m.	MON	05.01.15	PLANNING COMMITTEE
7.00 p.m.	MON	05.01.15	ENVIRONMENT COMMITTEE
7.00 p.m.	MON	26.01.15	COUNCIL
6.00 p.m.	MON	02.02.15	PLANNING COMMITTEE
7.00 p.m.	MON	02.02.15	FINANCE AND ESTABLISHMENT COMMITTEE
7.00 p.m.	MON	23.02.15	COUNCIL
6.00 p.m.	MON	02.03.15	PLANNING COMMITTEE
7.00 p.m.	MON	02.03.15	FISHING COMMITTEE
7.00 p.m.	MON	23.03.15	COUNCIL
6.00 p.m.	TUES	07.04.15	PLANNING COMMITTEE
7.00 p.m.	TUES	07.04.15	CIVIC COMMITTEE
7.00 p.m.	MON	27.04.15	COUNCIL
6.00 p.m.	TUES	05.05.15	PLANNING COMMITTEE
7.00 p.m.	TUES	05.05.15	FINANCE AND ESTABLISHMENT COMMITTEE
<b>7.00 p.m.</b>	<b>MON</b>	<b>11.05.15</b>	<b>ANNUAL MEETING</b>
7.00 p.m.	TUES	26.05.15	COUNCIL

### 538/13 COMMON HOUSING POLICY

Submitted information from the Housing Policy and Strategy Officer of Powys County Council – a copy of which was previously circulated – **Appendix C(F)**

**THIS information was received and noted.**

### 539/13 LEGISLATIVE REFORM ORDER 2014 - 'TWO SIGNATURE RULE'

Submitted the Legislative Reform Order 2014 which removes the requirement for every cheque to be signed by two members of the Council – a copy of which had previously been circulated – **Appendix C(G)**.

Members discussed the 'two signature rule' and agreed that it was good practice and control to have two members' signature on all cheques.

**RESOLVED**



**THAT Brecon Town Council continue to have two signatures on cheques.**

**540/13 ONE VOICE WALES – QUARTERLY AREA COMMITTEE MEETING**

Submitted an invitation for the Council to nominate one or two Members to attend the One Voice Wales quarterly area committee meetings – a copy of which had previously been circulated – **Appendix C(H)**

Members noted that it was difficult to agree to attend meetings when the dates and venues were unknown.

**RESOLVED**

**THAT once further information was received in relation to dates and venues, the Mayor in Office to attend the meetings if available. If the Mayor in Office is unavailable then another member to be nominated at that time.**

**541/13 WELSH GOVERNMENT – PUBLIC TOILET PROVISION**

Submitted a response from Kirsty Williams AM and a copy of the Written Statement by the Welsh Government in relation to public toilet provision – a copy of which had previously been circulated – **Appendix C(I)**.

**THIS information was received.**

**542/13 PAVO –INFO ENGINE – POWYS**

Submitted – information in relation to info engine – a copy of which had previously been circulated – **Appendix C(J)**. Members considered whether or not be becoming a contributor to the on-line directory. Councillor M Dorrance advised that there were some 5,000 community and voluntary groups on the database and it was a useful resource for local Councillors.

**RESOLVED**

**THAT Brecon Town Council proceed to register with the Info Engine Online Directory of Services.**

**543/13 106 FUNDING AGREEMENT – LOVELLS**

Members had before them a detailed report of the Town Clerk setting out the history of the 106 funding and advising of the difficulties in obtaining information from the Vicar of St Davids Church in relation to how this funding should be utilised.

The Town Clerk's report suggested that the local Councillors for St David's Ward meet urgently with the vicar and a local builder who was used to

working on listed Listed Building/Places of Workshop to discuss preparing a project outline and cost to partition the church to create a meeting place or alternatively consider the much larger project of replacing the hall with the benefit of other funding. The report stressed the importance of utilising this funding as soon as possible for the benefit of the community.

**RESOLVED**

**THAT the recommendations as outlined in the Town Clerk's Report be agreed and the three local Councillors work together to move this matter forward as a matter of urgency.**

**544/13 REPORTS OF MEMBERS**

**545/13 Councillor K Wilbud** submitted a written report on a meeting he had attended with the Community Action Group for Road Safety. Councillor Wilbud advised that there had been 5 fatal accidents had occurred on the A40 and stressed the need for some action to be taken to curb speeding along this stretch of road.

**546/13 Councillor I Williams** circulated the Brecon Beacons National Park Authority Joint Forum Minutes and advised that this group had now disbanded.

**547/13 BRECON BEACONS NATIONAL PARK AUTHORITY – SCRUTINY PANEL**

Members were invited to nominate two Councillors to be considered for the Brecon Beacons National Park Scrutiny Panel.

**RESOLVED**

**THAT Councillors I Williams and C Walsh be put forward for consideration by this Panel.**